



Permit Number

# APPLICATION

## HOME BUSINESS PERMIT

**Applicant Information** *(Serves as primary contact for this permit)*

Applicant Name: \_\_\_\_\_

Applicant Title: \_\_\_\_\_

Applicant Address: \_\_\_\_\_

Applicant Phone: \_\_\_\_\_ Applicant Email: \_\_\_\_\_

**Business Owner Information**

Owner Name: \_\_\_\_\_

Owner Phone: \_\_\_\_\_ Owner Email: \_\_\_\_\_

**Business Information**

Business Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Business Email: \_\_\_\_\_

Detailed Description of Business: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Applicant Agreement**

Per section 11-41 of the City Code, it is unlawful to operate any business, whether retail, wholesale, manufacturing, home occupation or otherwise, from any premises within the City without having first acquired a permit from the City of Kennedale. Permits must be renewed annually; they serve to register a business with the city and, as such, do not in any way interfere, preempt, or conflict with any regulations or requirements to State or Federal Licenses which certain types of businesses may be required to obtain. Upon receipt of this form and fee, your application will be reviewed, and if approved, your Home Business Permit will be emailed to you. Businesses not permitted are subject to a citation and a fine of up to \$200.00. By signing below, I acknowledge the above and agree to all terms and requirements set by the City of Kennedale.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

For Office Use Only		Permit Number:	
<b>Completeness Check</b>			
Application form completely filled and signed?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Fee paid?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
<b>Sign</b> _____		<b>Date</b> _____	
<b>Planning and Zoning Review</b>			
<b>Property zoning:</b> _____			
Business type allowed in home?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Does business prepare and distribute food?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
<b>Building Official Review</b>			
Is the permit approved or denied?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
<b>Sign</b> _____		<b>Date</b> _____	