



CITY OF KENNEDALE

APPLICATION TO MOVE A STRUCTURE IN/OUT OF CITY

Date: _____

Address (where structure is to be located):

Legal Description: Lot _____, Blk _____ of Sub Division _____

Kennedale Zoning Classification: _____

Structure to be moved from:

(STREET ADDRESS) (CITY) (COUNTY)

Use of Building: _____ Completed Const. Value: _____

Permit Applicant Name: _____ Phone: _____

Address: _____

Contractor Name: _____ Phone: _____

Address: _____

(SIGNATURE OF CONTRACTOR)

(DATE)

(SIGNATURE OF OWNER)

(DATE)

APPLICATION QUESTIONNAIRE

Is the property on which the structure will be positioned in the Floodway/Floodplain? **YES / NO**

Will fill dirt be applied prior to placement of the structure? **YES / NO**

If yes, how many loads? _____ What is the depth? _____

Will foundation beams penetrate "virgin"/undisturbed soil? **YES / NO**

If yes, to what depth? _____

Has the Kennedale property been platted? **YES / NO**

Has the plat been filed with the Tarrant County Clerk? **YES / NO**

Will the physical character of the structure be altered after or during positioning? **YES / NO**

If yes, to what extent? _____

MOBILE HOMES/MANUFACTURED HOMES

This document provides an overview of the City of Kennedale regulations concerning moving a mobile home into the city limits. It is not intended to describe all regulations that may apply to mobile homes, and you may need additional information from city staff.

Mobile/manufactured homes may only be moved onto the following areas:

- properties zoned MH Manufactured Housing
- properties not zoned MH when the mobile home is replacing a mobile home already on site, if the mobile home has been lived in continuously.*

** An existing mobile home may be vacant for a period of up to six months as a legal non-conforming use. Once the six-month period is reached, the mobile home is no longer considered a legal use, and it cannot be occupied or replaced.*

You will need to submit the following information to the Permits & Planning department before moving a mobile home into the city:

- New single family building permit application
- Address where mobile home will be located
- Model number/HUD number
- Photograph(s) of the mobile home
- Site plan showing where the mobile home will be located on the property, including building setbacks
- Detailed foundation plan, showing how the foundation will be built and the mobile home installed per state standards
- Plans for how utilities will be connected
- Mobile Home must be strapped/tied down per state standards

You will need the following permits before the mobile home may be installed:

- New single family residential building permit (based on construction value)
- Electrical permit (\$55)
- Plumbing permit (\$55)
- Mechanical permit (\$55 or \$110 depending on repair or install)

Finally, a manufactured home may only be moved into the city limits if it meets the following definition: *Manufactured home* means a structure that was constructed on or after June 15, 1976 and is transportable in one (1) or more sections, which, in the traveling mode, is eight (8) body feet or more in width or forty (40) body feet or more in length, or, when erected on site, is three hundred twenty (320) or more square feet, and which is built on a permanent chassis and designed to be used as a dwelling with or without a permanent foundation when connected to the required utilities, and includes the plumbing, heating, air-conditioning and electrical systems (*Kennedale City Code, Section 17-431*).

MOBILE HOME INSPECTION CHECKLIST

- _____ Clean-up property
- _____ Skirting around the mobile home
- _____ Mobile home must be strapped/tied down per state standards
- _____ Front and back access to the mobile home (porch and landing)
- _____ All exterior electric must have a fixture or be covered with a blank plate and/or weather-proof cover
- _____ All switches and plus must have plate covers or blanks (no exposed wiring)
- _____ All interior electrical must meet current codes*
- _____ HVAC must meet current codes* (if no furnace or A/C Unit a window unit with heat can be used but must have a dedicated circuit)
- _____ NO space heaters allowed
- _____ All plumbing including water heater must meet current codes*
- _____ Smoke detectors are required in all bedrooms and hallway
- _____ GFCI (Ground Fault Circuit Interrupter) required in bathrooms and kitchen
- _____ Mobile Home must be in a livable state (*no holes in roof, floors, or walls*)
- _____ All windows must have screens
- _____ Vacuum breakers for all hose bibs

Visit www.municode.com/library/tx/kennedale
to view current City of Kennedale Codes.